

**BROCKPORT CENTRAL SCHOOL BOARD
OF EDUCATION
December 21, 2021**

These are the minutes of the Regular Board Meeting held on December 21, 2021. The meeting was called to order at 6 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Jerrod Roberts
Paulette Reddick
Alex Reddick
Scott Dauphin
Charlene Nowicki
Malayna Antramgarza
Michael Antramgarza
Grace Larocca
Paula Larocca
Kaelynn Wood
Stacy Wood

ORDER OF THE AGENDA

Mr. Legault moved, seconded by Mr. Lewis, the Board approved the order of the agenda. The motion carried 7-0.

MINUTES

Ms. Robertson moved, seconded by Mr. Howlett, the Board approved the December 7, 2021 Regular Board Meeting minutes. The motion carried 7-0.

Mr. Lewis moved, seconded by Ms. Robertson, the Board approved the December 14, 2021 Special Board Meeting minutes. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved the December 14, 2021 Special Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- Scott Dauphin, OMS Special Education Teacher and Jerrod Roberts, OMS Principal presented about Castle Coffee. Castle Coffee started as a delivery coffee service to staff in the building and this year a coffee shop was created at OMS. Mr. Dauphin explained how coffee makes everything better and they deliver joy – and coffee too! They are at 200 pots of coffee and counting for this school year. Through Castle Coffee, students learn many life skills including counting money, customer service skills, taking inventory and cleaning. Students also take care of plants, make crafts and hold special monthly events.

COMMUNICATION – PUBLIC COMMENT

- None

BOARD REPORTS

None

1. New Business

1.1 Board Retreat

- The Board of Education discussed holding a Board retreat in February.

2. Policy Development

Mr. Harradine moved, seconded by Mr. Howlett, the Board of Education approved the second-reading of policies 2.1-2.7. The motion carried 7-0.

- 2.1 3290 Operation of Vehicles on District Property
- 2.2 3310 Public Access to Records
- 2.3 3410 Code of Conduct on School Property
- 2.4 3411 Unlawful Possession of a Weapon Upon School Grounds
- 2.5 3420 ID Badges
- 2.6 3510 Emergency Closings
- 2.7 3600 Legal Qualifications of Voters at School District

The Board of Education reviewed the first reading of policy 2.8.

- 2.8 7411 Academic Eligibility for Extraclassroom Activities

3. Instructional Planning & Services

3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction

- Dr. Kluth provided an update on the DEI Committee and membership is being opened up to community again to ensure we are getting diverse thought partners around the table.
- Dr. Kluth reported that the Office of Instruction is finalizing the ESSA grant application.

3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.

- Ms. Carragher provided a COVID-19 update. She mentioned parents are taking advantage of the free student test kits being distributed. District is planning for test to stay implementation in January.
- Ms. Carragher stated the Office of Inclusive Education is verifying data that gets submitted to the state every year (including number of students with disabilities, subgroup breakdown, least restrictive setting and in- and out-of-district placements). The information will be uploaded to the system and certified by Jan. 9.

3.3 Mr. Howlett moved, seconded by Mr. Lewis, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 7-0.

- 3.3.1 On December 1, and 2, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On November 22, 29, December 3, 6, 10 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On November 23, 29, and December 7, 2021, the Committee on Preschool Special Education

- reviewed students and made recommendations for placement.
- 3.3.4 On November 18, 22, December 2 and 6, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On December 3, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On November 29, December 8, 9, and 13, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On November 19, December 3, and 8, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On December 3, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Personnel 4.1-4.13. The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~November 19, 2021~~ **February 9, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary rate of \$37,100 (prorated ~~\$10,388~~ **\$20,811**).

4.2 Resignations

- 4.2.1 Sydney Telek, Technology Teacher at the high school, to resign effective January 7, 2022.
- 4.2.2 Matthew Komendat, Elementary Teacher at the middle school, to resign effective January 14, 2022.
- 4.2.3 Dylan Gawinski Stern, part-time District Physical Therapist, to resign effective December 31, 2021.
- 4.2.4 Alexis Thorne, Social Worker at the high school, to resign effective January 14, 2022.
- 4.2.5 John Akers, MTSS2 Committee Member, to resign effective December 8, 2021.

4.3 Substitutes

None

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

- 4.5.1 Anne Urckfitz, requesting an unpaid leave of absence effective December 9, 2021 through June 24, 2022.

4.6 Other

- 4.6.1 Matthew Newsome, Special Education Sub Chair, \$2377 (prorated \$ 1770 Nov – June).
- 4.6.2 Jenna Murgillo, Mentor Teacher, \$1000.
- 4.6.3 Mary Bruno, Mentor Teacher, \$1000.
- 4.6.4 Casey Coon, First Lego League Advisor OMS, Level K – Step 2, \$723.
- 4.6.5 Tara Jackson, Mentor Teacher, \$1000.
- 4.6.6 Rebecca Restaino, Mentor Teacher, \$1000.
- 4.6.7 Alyssa Stevens, Mentor Teacher, \$1000, (prorated \$600 Jan- June)
- 4.6.8 Marcia Bartalo, Mentor Teacher, \$ 1000, (prorated \$800 Nov – June)
- 4.6.9 Heather Sealton, Mentor Teacher, \$1000, (prorated \$600 Jan – June)

CLASSIFIED

4.7 Appointments

- 4.7.1 **UPDATE** -- Darcy Kane, to be appointed as a probationary Food Service Helper at Oliver Middle School effective ~~December 13, 2021~~ **December 15, 2021**. Rate is set at \$12.50 per hour. Probationary

period begins on ~~December 13, 2021~~ **December 15, 2021** and ends on ~~December 12, 2022~~ **December 14, 2022**.

- 4.7.2 **UPDATE** -- Sally Swanger, to be appointed as a probationary Food Service Helper at the High School effective ~~December 13, 2021~~ **December 20, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~December 13, 2021~~ **December 20, 2021** and ends on ~~December 12, 2022~~ **December 19, 2022**.
- 4.7.3 Thomas Stroup, to be appointed as a probationary Bus Driver in the Transportation Department effective January 3, 2022. Rate is set at \$20.00 per hour. Probationary period begins on January 3, 2022 and ends on January 2, 2023.

4.8 Resignations

- 4.8.1 Jennifer Manard, Teacher Aide, High School, terminated effective December 15, 2021.
- 4.8.2 Shelby Fairchock, Teacher Aide, Hill School, resigning effective December 23, 2021.

4.9 Substitutes

- 4.9.1 Suzan DiRoma, Bus Attendant

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Kimberly Davis, SUNY Counseling Practicum Supervisor, (Inclusive Education Dept.)
- 4.11.2 Helena Ingram, Field Experience, (John Zelent)
- 4.11.3 A-Nija Owens, Practicum. (Inclusive Ed Dept)
- 4.11.4 Carter Mink, Student Teaching, (Elaine Farrand)
- 4.11.5 Julia Reidy, Practicum, (Inclusive Ed Dept)
- 4.11.6 Ariana Nadir, Practicum, (Inclusive Ed Dept)
- 4.11.7 Tuesday Obourn, Practicum, (Inclusive Ed Dept)
- 4.11.8 Hijiri Sano, Field Experience, (Jason Wentworth)
- 4.11.9 Veronica Rolon Rush, Practicum, (Inclusive Ed Dept)
- 4.11.10 Wesley Meadows, Student Teaching, (Kerry Gant)
- 4.11.11 Julia Cimino, Field Experience, (Kristy Sherman)

4.12 Leaves of Absence

- 4.12.1 Jill Wright, Cleaner, effective October 21, 2021 through November 29, 2021.

4.13 Other

None

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- None
- 5.2 Mr. Harradine moved, seconded by Mr. Howlett, **RESOLVED**, that the Board of Education accept the 2021 Capital Improvement Project Resolution. The motion carried 7-0.

BOND RESOLUTION DATED DECEMBER 21, 2021 OF THE BOARD OF EDUCATION OF THE BROCKPORT CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Brockport Central School District, New York, at a special meeting of such voters duly held on December 14, 2021, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, on October 19, 2021, has duly adopted a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Brockport Central School District shall undertake certain capital improvements to the School District’s existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on December 14, 2021.

Section 2. The Brockport Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$9,035,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is certain capital improvements consisting of construction and reconstruction of school buildings and facilities within the School District (each such building being a class “A” (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$11,335,000; and (b) the Brockport Central School District’s plan to finance the cost of said purpose is (i) to provide \$2,300,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$9,035,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Brockport Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$9,035,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Brockport Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Brockport Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

	AYE	NAY
President Carbone	X	
Vice President Harradine	X	
Trustee Howlett	X	
Trustee Legault	X	
Trustee Lewis	X	
Trustee Robertson	X	
Trustee Turbeville	X	

The motion carried 7-0.

- 5.3 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of October 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.4 Mr. Lewis moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Financial Report for the month of October 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.5 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the establishment of the Charles J. Sommer Scholarship. The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley reported a nice thank you email Buildings and Grounds received from the Toy Shelf organizer who enjoyed using the Oliver Middle School for the event and mentioned how smoothy it went. The event benefited 126 families and 337 children.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno summarized the first portion of the school year and how great it is being back in person full-time during this challenging time. He shared how nice it was to personally witness how the district comes together to make it fun and safe for the kids.
 - Mr. Bruno also shared an email from a parent thanking the district for all they are doing during this difficult time and gave kudos for a job well done.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Board members thanked everyone for their hard work.
- Ms. Robertson thanked everyone around the table for working hard all the time for students in the district. She stated that she enjoyed visits to schools to hand out candy canes. She witnessed happy students who enjoyed being in school with their friends.
- Mr. Lewis also thanked all and stated the candy cane visits were awesome. The students K-12 were polite and all said “thank you”. He also attended the Girls Varsity Basketball game and shared everyone was enthusiastic and respectful.
- Mr. Howlett stated that everyone is doing a great job improving the culture here in Brockport.
- Mr. Turbeville also enjoyed delivering candy canes in the schools. He shared that everyone was accepting and welcoming. He also shared that he has been to several basketball games.
- Mr. Legault shared how fortunate we are here and stated to “keep up the great work!”
- Mr. Harradine also thanked everyone for their hard work.
- Ms. Carbone shared she attended the eighth grade modified swim meet and it was fun seeing kids out enjoying each other. She shared they were extremely kind and supportive to their teammates.

13. Executive Session

13.1 Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned the regular meeting at 6:52 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.

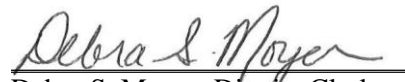
Mr. Legault moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:05 p.m. The motion carried 7-0.

Mr. Lewis moved, seconded by Mr. Howlett, the Board adjourned executive session and entered into regular session at 9:20 p.m. The motion carried 7-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned the meeting at 9:21 p.m. The motion carried 7-0.

Prepared by:


Debra S. Moyer, District Clerk

1/5/22
Date